

**Summary Variance Analysis****For the Period Ended: 31<sup>st</sup> July 2009****Community & Wellbeing**

<b>Pressures/ Savings</b>	<b>Variance £000</b>	<b>Comment</b>
Residential & Nursing Care	463	Extra growth resulting from the increases in care packages last winter and a lower than expected attrition rate this year has had the net effect of adding pressure on this year's budget of about £222k. There are further pressures relating to Older People internal residential service resulting from the reprovision programme and causing a pressure of £133k. However, this month new pressures due to fears that planned savings will not be realised have been included in the month's monitor.
Home Care	165	A total of 9,000 extra hours (from April 2009 to March 2010) have been forecast above the amount estimated in the budget. This has been offset by new efficiencies savings.
Direct Payments	132	New growth being greater than budgeted and several packages being increased beyond full year budget.
Day Care	83	This net pressure masks significant overspends on Wexham & Langley units due to savings not yet achieved. At the same time however, substantial planned savings to counteract these adverse variances are being made on other day centres. This month further slippage on the savings earmarked from the day services review and Langley transport service has been identified and included in the headline figure.
Social Work Teams	-146	Vacancies on a number of teams where the savings have not been offset by expenditure on agency staff costs. These are the <b>OT Team</b> (5 FTEs vacancies), <b>Sensory Needs Team</b> (3 FTEs vacancies), <b>Intermediate Care Team</b> (1 FTE vacancy) & <b>Care Team</b> (8 FTEs vacancies)
TOTAL	701	

## Appendix F (Cont.)

### Education & Children's Services

Pressures/ Savings	Variance £000	Comment
Children and Families	630	New this month: Increases in client activity across Internal Fostering and Kinship care cost £157k. An increase in Family Group Conference activity costs £11k. These are partially offset by income of £63k arising from a placement extension of a Windsor & Maidenhead Child in Mallards children's home and favourable change in Asylum support following the re-assessment of a child's age saving £11k. Costs expected for children in care and leaving care have not materialised to the level suggested, saving £80k. Previously reported: Increases in the level of Looked After Children across all settings result in pressures of £348k. Continued demand levels across the MALT's teams for Children in Need will see pressures of £50k. This is offset by one-off savings in respect of grant receipts for Asylum Seeking children of £60k. Adoption activity based on current client numbers awaiting placement results in an estimated saving of £90k. Late notification of increased costs for Joint Arrangements for the Legal Team and the Berkshire Advisory service will result in pressures of £118k. Continued high levels of referral and assessment activity continue to impact on the Contact Service, Family Group conferencing and interpreters together creating a net pressure of £142k.
Youth	0	No significant variances have currently been identified across this service.
Inclusion	-240	New this month: Increased home care and school holiday support to Children with Disabilities costs £22k, offset by savings of £10k from Health Improvement team from reduced requirement to procure and distribute promotional and educational media and materials. Previously reported: Reduction in client levels including successful removal of LAC status for 1 client has saved £108k. £27k saving through reduced demand from Voluntary sector placed on the Children's Fund and £19k saving through the delayed appointment to an Assistant Manager post for Children with SEN. £93k reduction in respect of placements within residential settings for children with disabilities, £10k through management of discretionary spend.
Raising Achievement	-253	New this month: Additional income contribution from Arts Council £15k, re-configure delivery of Early Years extended schools services saves £49k. Previously reported: Additional income generation of £50k by the Advisory Service. Expected saving against Home to School Transport following a successful re-tendering of contracts of £139k. £60k pressure in respect of the Connexions service and £10k reductions through management of discretionary spend offset by the utilisation of grants against core costs and receipt of DCSF support totalling £30k.
Strategy, Information and Resources	-177	New this month: Additional income of £62k from schools for EMS licences and use of grant to support Assessment Centre saves £40k. Previously reported: This is mainly in respect of the one off receipt of a rates refund and expected continuation of reduced Joint Arrangement charges in respect of PRC and Dismissal costs together totalling £60k.
TOTAL	-40	

## Appendix F (Cont.)

### Green & Built Environment

Pressures/ Savings	Variance £000	Comment
Waste Disposal	60	Charges from a neighbouring authority for use of disposal facilities have been increased (£50K); plus prior year contractual indexation of costs is not fully funded (£50K). Pressures are partly offset by efficiencies in waste disposal emanating from diversion of landfill tonnage (£40K).
Planning Fee income	50	Current indications are that small household applications are fairly constant but there is a lack of major applications which yield significant fee income. Budgeted income is over £600K, and, as a result of this economic climate, a shortfall representing 8% of budget is predicted.
Other demand-led income	41	Potential shortfall in demand-led income across the directorate, other than Planning Fees above, due to economic recession. This assumes a 1% shortfall on £4M budget which includes car parking; licensing; building control; trade waste; and registrars.
Concessionary Fares	-75	Estimated saving of £50k from reassessed level of scheme take up/demand for service. Against a £2.4M budget, this represents a 2% saving. A further £25k saving from the provision made for outstanding 2008/09 reimbursement claims from bus operators which have not materialised.
NRSWA	-50	Anticipated additional fees through increased activity of statutory undertakers on highway. Against a budget of £75K, this represents an additional 66% of income.
Parks & Open Spaces	-55	Reprofiling the expenditure of the £117K agreed growth from PPRG 2009/10, plus reduced in-year maintenance following capital expenditure can produce a one-off saving.
Staffing	-30	Slippage of £60K on implementing proposed savings in PPRG of £500K across all service areas is more than offset by delayed restructure/recruitment to new & vacant posts.
Other variances under £50K (net)	141	Wexham Nursery reduced income from client recharges & letting of buildings £35K; Chalvey Depot & MSCP late notification of Business Rates increases £21K; Flood Defence Levy increased £10K; People 1st contribution to community safety reduced by £28K through withdrawal from SLA; Bulky waste collection charges for pensioners ceased as per Members' wishes £10K; Roundabout sponsorship income unlikely to be achieved due to economic recession £12K; Coroners' Joint Arrangement contribution increased £25K.
TOTAL	82	

**Appendix F (Cont.)**

**Central Directorates**

Pressures/ Savings	Variance £000	Comment
Chief Executive	6	Maternity & agency offset by vacant posts
Resources	56	<p><b>Audit &amp; Risk Management</b> -£40k: Due to delays in filling vacant posts within Audit and Health &amp; Safety;</p> <p><b>Borough Secretary</b> -£10k: local land charges income still down £25k but offset by holding vacant posts in land charges and other services;</p> <p><b>Management Action</b> The vacant posts will now be held to allow any pressures from the reduced Land Charges income to be absorbed.</p> <p><b>Housing Benefits</b> -£25k: Delays in filling vacant posts following some additional funding from the DWP;</p> <p><b>Management Action</b> Full review of allowances paid and overpayments currently being undertaken.</p> <p><b>IT</b> -£60k: Delays in filling vacant posts across all IT areas;</p> <p><b>Revenues</b> -£30k: Vacant posts partially offset by the employment of temporary staff.</p> <p><b>Finance</b> £48k: pressures currently exist across teams where posts were expected to be removed at the start of the year but are still currently filled. This pressure will be compensated by savings during the latter part of the year to achieve a breakeven position.</p> <p><b>HR</b> £13k: The turnover cut (+£38k) accounts for the major part of the overspend. There is no funding (part of the Savings Plan) for a union post that was vacated at the end of June (+£22k). This is partially offset by a vacant post in another area (-£31k) The vacancy factor has not yet been achieved.</p> <p><b>Management Action</b> Vacant posts that arise &amp; those currently filled by agency staff will be looked at to manage any pressures.</p> <p><b>Property Services &amp; Regeneration</b> £100k: Pressures are in the following areas:</p> <ul style="list-style-type: none"> <li>• Commercial rents loss of income from property sold £12k</li> <li>• Commercial rents insufficient bad debt to cover backdated rents £150k</li> <li>• Rent from Accord in dispute £75k</li> <li>• Unbudgeted management fees for The Centre +£15k.</li> <li>• Advertising income loss though Planning permission not being agreed £50k</li> </ul> <p>Total costs pressures = <span style="float: right;">£302k</span></p> <p><b>Management Action</b> Pressures will be contained through management of vacant posts and savings on the repairs and maintenance and Legionellas budgets. There will also be a follow up on the Accord rent dispute with Green and Built Environment.</p> <p>Total anticipated savings = <span style="float: right;">£202k</span> Net Costs/(Savings) = <span style="float: right;">£100k</span></p>

		<p><b>Strategic Management</b> £60k: To meet the costs of recruitment and pay for an interim Director of Resources.</p>
Improvement and Development	-30	<p><b>Commissioning, Procurement &amp; Shared Services</b> -£49k: AD on lower grade than budgeted + 2 staff on reduced hours</p> <p><b>Management Action</b> Savings to be utilised to meet pressures in other areas.</p> <p><b>Economic Development</b> -£44k: vacant posts not filled reduced by pressure from voluntary capacity funding reduced by pressure from voluntary capacity funding</p> <p><b>Management Action</b> Savings to be utilised to meet pressures in other areas (see below).</p> <p><b>Transformational Change</b> £63k: pressures from costs of secondment and member of staff still in posts where budgeted to be vacant and turnover not yet being achieved</p> <p><b>Management Action</b> Holding vacant posts and the utilisation of projected savings across the service area.</p> <p><b>Management</b> 0</p>
TOTAL	32	